



## Accomplishments October, 1996 through September, 1997

Created By: Cathryn A. Valliere on 01/12/97 at 04:37 PM

Category: Cathy's Miscellaneous

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### Developed, deployed, and support of Lotus Notes databases :

1. Partner Presentations Oct 6-8 -- located on all 7 server farms and deployed to 22 countries. Developed for Roger Nelson for Partner, Principal, Director Meeting held in Miami, October 6-8, 1996.
2. Volunteer Chat Room -- located on EY413\National. Developed for EYE Care Volunteer Committee of Skylight Office Tower.
3. Quest for New Senior Managers -- located on EY033\Quest. Developed for Emilia Leone and Lee Mazanec for the Quest for New Senior Mangers program.
4. P&OD Sales Team Database -- located on EY402\P&OD. Developed for Robin Hallagan and the P&OD Sales Education Team.
5. Project Tracking DB -- located on EY408\P&OD. Personal database with technology tips, navigational tips, and other notes- and nonnotes-related items.
6. Lotus Notes Training PM -- located on EY408\P&OD. Personal database developed for use in Specialized LN Training Classes.
7. P&OD Operations Team Room -- located on EY402\P&OD. Developed for Ralph Burr and the Operations Team.
8. LRG Design Tracking -- located on EY403\P&OD. Developed for Melissa Hollander, Bernie Kosloski, Barb Zorc and myself for tracking design changes in LRG.
9. Instructional Design Survey -- located on Cathy's hard drive. Developed for Greg Goetz and Kris Carlson. Currently not on server because of APPSTAGE server cleanup. The database cannot be located on a development server when it should be on a main EY#### server.
10. HCC Accelerated Solutions DB -- located on EY033\?. Developed for Andrew Fauver and Phil Penrod.
11. Entry Program Database (EPD) -- Developed for Ken Durbin and CAP Redesign Team for use in CAP programs. CBK took over design updates and have added CEP and EXEL in the database.
12. What is GroupSystems? -- located on APPSTAGE401\p&od. Developed for Howard Smogor. This database is still in development.
13. P&OD--Fairfax Weekly Scheduler -- located on EY707\p&od. Developed for Suzanne Kopplin and P&OD Fairfax.
14. Learning Resource Guide -- located on all 7 server farms and 15 to 20 countries. Developed for E&Y, suite of 3 databases.
15. PAC Team DB -- located on EY402\p&od. Developing for Program Automation Coordinators. Group effort for development.
16. P&OD General Discussion -- located on EY002, EY209, EY304, EY417, EY510, EY611, EY707\p&od. Developed for Gary Hershorin and P&OD.
17. MCP DTL (Network) -- located same locations of LRG. Developed for Stephen McGee to track usage of individual desktop learning. Will have one desktop learning in database.
18. MCP DTL (Remote) -- located same locations of LRG. Developed for Stephen McGee to track usage of individual desktop learning. Will have one desktop learning in database.
19. LRG Help -- Developed for Barb Zorc/Leah Roth to work in conjunction with the Learning Resource

Guide. Data from the database was incorporated directly into the main LRG.

20. P&OD CS Acct Team Discussion--located on EY402/p&od. Developed for Gary Hershorin and the Senior CS Account Team. This database has a view and create restriction to those on the Senior CS Account Team that was approved through John Peetz.

### **Other Projects**

1. Support of Entrepreneurial Forum 96 in Nashville
2. Support of CAP/CEP/EXEL around country. Wiring of rooms, checking and loading software, general technical support, demonstration of Learning Resource Guide, presentation of CBK's KnowledgeWeb Presentation/Lotus Notes Navigation. Have been working with the implications of wiring at the Harrison Conference Center in Glen Cove, NY. Working with technical wiring/router issues/problems at the following sites: Renaissance Cleveland, Quality Inn Wickliffe, Education Center Cleveland, Cheyenne Mountain Resort Colorado Springs, Scottsdale Conference Resort Arizona.
3. Developing Lotus Notes Basic User class for July and August EXEL program; Co-developing class with Dianne Taylor of CBK. Will teach program both sessions
4. Data maintenance, technical support, feedback response, user activity, and process maintenance to Learning Resource Guide and its sponsors
5. Developed and instructed Specialized Lotus Notes User Training in Cleveland and Fairfax; Setup two desktop computers for first training session and returned them to desks after class
6. Worked on prototype database for P&OD Future State that did not survive production
7. Worked with Bill Coon on Excel project for Leadership Effectiveness
8. Set up PCs with newly acquired external CD-ROM drives and showed effective uses of product to Cleveland PCs
9. Technical Support around P&OD
10. Track Program Automation Coordinator's invoices and process them for payment
11. Update and create 1997 P&OD Education Catalog
12. Creation of various Word electronic forms; taught various people how to create Word electronic forms
13. Notes Tips and Tricks for P&OD News
14. Coordination of Lotus Notes User's Group in Northeast Ohio
15. CLIC Performance Builder (LEAP) Integration
16. Developing the first LRG curriculum (tax)

### **Education**

Visual Basic Fundamentals (McHale-US Connect, Solon, Ohio), November 1996  
Facilitated Session Leader Training (E&Y, Atlanta, Georgia), December 1996  
Project Management (E&Y, Ed Center, Cleveland, Ohio), January 1997  
R3 to R4 Update LN Application Development I (McHale-US Connect, Solon, Ohio Pre-October)  
LN Application Development II (McHale-US Connect, Solon, Ohio Pre-October)  
System Administration I (McHale-US Connect, Solon, Ohio Pre-October)  
LotusScript Language Fundamentals (McHale-US Connect, Solon, Ohio Pre-October)  
Introduction to the Object Model (McHale-US Connect, Solon, Ohio Pre-October)  
Application Development III (McHale-US Connect, Solon, Ohio Pre-October)  
GroupSystems (E&Y, Fairfax, Virginia Pre-October)

Novell Netware 4.1 Administration Part 1 (NETG desktop learning, currently taking)

Novell Netware 4.2 Administration Part 2 (NETG desktop learning, currently taking)

### **Certifications**

Lotus Notes Application Development I (R4) -- Passed 12/27/96

Lotus Notes Application Development II (R4) -- to be taken

Lotus Notes System Administration I (R4) -- to be taken

### **Co-Workers on Projects**

Stephen Gracey

Ken Durbin

Cindy Knechtges

Gerri Hura

Cindy Stack

Judy Forstner

Tom Maher

Sharon Schweikert

Mariam Raja-Kassim

Andrea Bolton

Mike Digiovine

Tom Passero

Debbie Dobbins

Dianne Taylor

Julie Jefferies (left firm)

Keith Adler

Tom Juratovac

Gary Hershori

Bill Coon

Monica Bhide

Roman Knia...

Scott Claus

Chris Bennett

Sally Corwin-Osgood

Bob Daugherty

Debbie Davidson

Lynne Dowling

Robin Hallagan (all PCs Cleveland/Fairfax)

Melissa Hollander

Bernie Kosloski

Pat Graber

Lauren Listi  
Vivian Jackson (all secretaries)  
Arnita Johnson  
Brooke Kane  
Jackie Kelm  
Jill Kent  
Glenda Lucas  
Chris Lotter (all Ed Ctr personnel)  
Jeff Martin  
Stephen McGee  
Jill Miller  
Pat Neary  
Sanjay Parker  
Patti Smogor  
Jeremy Staten  
Mary Sutcliffe  
Steven Fillipe  
Donna Nufrio  
Elaine Zaikov  
Alex Baker  
Sue Hastings  
Mitzi Wilson-Peralta  
Laura Bennett (left firm)  
Julie Norris  
Nancy Mills  
Sally Youssef

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## Accomplishments October, 1997 through July, 1998

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### Developed, deployed, support, and archive of Lotus Notes databases :

1. AABS SD Implementation DB -- deployed to EY053 for John Belli, Andrew Walsh, and National AABS (HBB) for their Service Delivery implementation
2. AABS Core Evaluations DB -- deployed to EY005, EY220, EY307, EY408, EY511, EY613, EY703 for John Belli, Linda Prillaman, and the P&OD AABS Education Team
3. Service Delivery II Eval DB -- deployed to EY022, EY220, EY312, EY418, EY514, EY614, EY714 for John Belli, Dave Simko, and the P&OD AABS Education Team
4. ISAAS Program Evaluations -- deployed to EY005, EY222, EY313, EY408, EY524, EY624, EY703 for John Belli, Melinda Mick, and the P&OD AABS Education Team
5. IAS Service Delivery Toolkit Workshop Evaluation DB -- deployed to EY005 for John Belli, Linda Chlanda, and the P&OD AABS Education Team
6. FAS Bootcamp Evaluation DB -- currently in development for Brooke Kane
7. Tax Programs Evaluations DB -- currently in development for Suzanne Koppin, Debbie Davidson and the Tax Education Team
8. CS Entry Programs DB -- originally developed by me for the CS Entry Programs, then taken over by the CBK. Currently working with CS Entry for maintaining/updating the design, maintaining/updating administrator access, instructing proper usage of database, and creating/updating help
9. ECSA Reference DB -- currently a deployed database for the Education Consulting Group on EY401. Will be doing design changes to database. Changed the name of the database, updated the access, created access groups, updating of Main Document categories, and data updating.
10. P&OD Personnel -- deployed for Sue Hastings/Kim Sturgis and P&OD. This database was converted from Symantec ACT. Database resides on EY405/p&od. This is a restricted database for P&OD. Documentation has been created for Kim Sturgis how to maintain the data, how to export views for hard copy distribution, and how to use agents for global changes.
11. LRC News -- deployed for Pat Neary. Database to be maintained by Pat Neary and used by all LRCs. Database will include "LRC News," monthly news information, and Who's Who in the LRC. Database deployed to EY405/p&od.
12. P&OD AABS Scheduler -- Taken from the P&OD Fairfax Weekly Schedule. Has been deployed on the EY402 server to be used by Diane Spearman and all of P&OD AABS.
13. EXEL -- Has been deployed to EY401/p&od. Developed for Gerri Hura and EXEL, new CS partner program.
14. Archived Databases:
  - PCSC Team Room
  - Performance Change Solution Ctr
  - Quest for New Senior Managers
  - HCC Rapid Design
  - Lotus Notes Training PM
  - P&OD Ed Center Scheduler

- LRG Design Tracking
- Project Tracking DB

### Other Projects

1. Support of CAP/CEP/EXEL -- Presentation/Instruction of Knowledge Training (til May, 1998); Onsite support of EXEL program (til May, 1998); Asset Management (track P&OD-owned equipment and process/track rental equipment at all sites)
2. Learning Resource Guide -- Data maintenance of LRG; Troubleshoot technical problems; Maintain/Respond to Feedback Database; Support documents residing in repository; Answer questions from LEAP team concerning programs currently in the LRG; maintenance and production of 1998 P&OD Education Catalog
3. Editing and completion of MC Competency email for Mark Russell and Monica Bhide to be sent to all of MC. (February 1998)

### Education

Web -- Ongoing practice/work with Microsoft FrontPage 98; Deployed personal website

Conflict for Compatibility (November, 1997)

Power Presentations (January, 1998)

CLP Training Guide Lotus Notes -- Examination guide used for certification exams

Develop Lotus Notes R4 Multi-DB Apps DTL (Current)

Lotus Notes R4 LotusScript Programming DTL (Current)

Lotus Notes R4 Object Model DTL (Current)

Notes 4.5 Calendar, Schedule, and the Internet DTL (Current)

Domino (Wish to Take)

### Certifications

***Certified Lotus Specialist*** 9/14/97 (Lotus Notes Application Development I R4 - passed 12/96)

Lotus Notes Application Development II (R4) -- to be taken

Lotus Notes System Administration I (R4) -- to be taken

### Co-Workers on Projects

Arnita Johnson	Debbie Davidson	Jill Kent
Barb Zorc	Alayne Crawford	Carolyn Tiernan
Bernie Kosloski	Beth Ross	Steve Brent
Melissa Hollander	Hollie Andrus	Vicki Motes
Linda Prillaman	Audrey Logan	Laura Eisenmann
Sue Hastings	Meghan Day	Andrew Walsh
Kim Sturgis	Debbie Dobbins	All EYES Users who enter programs into LRG.
Gerri Hura	Tom Maher	Maureen Petruskis
Cindy Stack	Mike Digiovine	Bobbi Shaffer
Pat Neary	Jeremy Staten	Darlene Goodwin
Keith Adler	Sally Corwin-Osgood	Kara Bacharowski
Patricio Onofre	Lynne Dowling	Cheryl Young
Ed Alexander	Tom Pasero	

Maureer Petruskis  
Bobbi Shaffer  
Steve Cobb  
Alex Baker  
Celeste Holmes  
Mindy Parsons  
Mike Sidoti  
Mary Sutcliffe  
Florence Konkol  
Mark Russell  
Monica Bhide

Dianne Taylor  
Stephen Gracey  
Howard Smogor  
Shari Fries  
Todd Schwartz  
Dave Tierno  
Maureen Krieski  
Dave Cable  
James Lark  
John Belli  
Margie Gorican

Steve Miller  
Peggy Rhein  
Audrey Logan  
Linda Chlanda  
Brooke Kane  
Nancy Maahs  
Robert Godbey  
Dave Simko  
Mindy Mick  
Kristen Stein  
Uleto Fuentes  
Suzanne Kopplin





## Accomplishments July, 1998 through Present

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### Developed, deployed, support, and archive of Lotus Notes databases :

1. P&OD On-Line ( and P&OD Personnel, P&OD Resumes, P&OD News) - group of four databases deployed to different servers for P&OD. Navigators built by Lori Domanick and Neal Martin. Members of Team: Bob Dean, Lori Domanick, Sue Hastings, Cathy Hennes, Neal Martin, and Barb Zorc. P&OD On-Line and P&OD News deployed to EY424. P&OD Personnel and P&OD Resumes deployed to EY405.
2. **HR & Finance Corner - newly designed database for the HR and Finance Teams to be included in P&OD On-Line.**
3. **AABS Evaluations 99 - redesign and deploy 6 brand new databases for AABS Main Evaluations Databases (AABS Core, ISAAS Core, ISAAS ACC, Tech Tracks, Service Delivery, IAS Programs)**
4. Customer Contact Center DB - redesigning existing database for Mark Larsen of P&OD and MC Customer Connections Team.
5. Ed Consulting Scheduler Db - deployed to EY062 for Mark Corson and P&OD Education Consulting Team.
6. AABS Entry Evals for January Sessions - deployed to EY405 for Margie Schroeck, Linda Prillaman, and AABS Education. Navigator created by Jyl Romans.
7. Tech Tracks Evaluations - deployed to EY424 for Uleto Fuentes and the ISAAS Education Team. Navigators created by Jyl Romans.
8. New Partner Surveys - deployed to EY405 for Celeste Holmes, Fred Jones, and New Partner Learning System. This is a mail database that sends evaluations to the users, who will edit the surveys and mail them back to this database.
9. **Staff TRAX - finish designing of existing development database for Gary Hershori and P &OD**
10. **Project TRAX - redesign of deployed database . Will be redesigning entire database to make it more user friendly for Gary Hershori and P &OD.**
11. **QA TRAX - redesign of deployed database . Will be redesigning database to make it more user friendly for Gary Hershori and P &OD.**
12. P&OD Weekly Scheduler (formerly P&OD Fairfax Weekly Schedule) - deployed to EY707 for all P&OD to use as a scheduling database.
13. **Tax Consulting Professional's Orientation - redesign of existing database for Barb Wise and Tax Education.**
14. Charting Your Course - Evaluations (Tax Compliance Evaluations) - deployed to EY424 for Mike McClure and Tax Compliance Education Team. Navigator created by Lisa Zimmerman.
15. Seasonal Programs Evaluation Db - deployed to EY420 for Ross Allen and the Tax Compliance Education Team. Navigator created by Lisa Zimmerman.
16. EYRIS Evaluations - deployed to EY424 for Sue Febus, Victoria Selfridge and the EYRIS Education Team.
17. L&OC Repository and Discussion - deployed to EY418 for Chris Schenk and L&OC Education group. This is an access-restricted database.
18. **AABS Repository and Discussion - currently in development for AABS Education and Area Education Coordinator groups .**



19. Core Operations Discussion - deployed to EY400 for Anahid Berberian, Steve Davis, and Maria Manocchio. This is an access-restricted database.
20. Nat'l Tax Compliance InfoWave - redesign of an existing database for Linda Cass and National Tax Compliance.
21. EXEL Survey - deployed to EY314 for Tom Passero and EXEL Education.
22. Tax Programs Evaluations DB -- deployed to EY719 for Suzanne Kopplin, Debbie Davidson and the Tax Education Team. Navigator created by Dave Schneider. Reporting tool updated by TAG (database administration) Meadowlands. Teamed with TAG for reporting tool.
23. Value Analyst Training Eval DB -- deployed to EY043 for Paul Fuhrman, Boston, FAS. Navigator created by Dave Schneider.
24. Support, design maintenance, and administration of other dbs:
  1. CS Entry Programs DB
  2. Ed Consulting Reference DB
  3. P&OD AABS Scheduler
  4. EXEL
  5. The Volunteer Chat Room
  6. P&OD Sales Team Database
  7. Design & Development Gen Disc DB
  8. P&OD Operations Team Room
  9. PAC Team DB
  10. P&OD CS Acct Team Discussion
  11. Systems Development New Hire Dev
  12. AABS SD Implementation DB
  13. AABS Core Evaluations DB
  14. Service Delivery II Eval DB
  15. ISAAS Core Evaluations DB
  16. ISAAS ACC Evaluations DB
  17. FAS Team Training Evaluation DB
  18. FAS Team Training DB
  19. Tax Programs Evaluations DB
  20. New Partner Boarding Pass
  21. IAS Programs Evaluations DB
  22. AABS TechKnowlogy Update DB
  23. Global Learning Institutes Knowledgebase
  24. New Manager Counselor DB
  25. FAS Programs Eval DB
  26. EBPS Service Delivery Evaluations DB

#### **Other Projects**

1. Doc-to-Help for FSLT Participant Handbook - project for Ralph Burr, Sue Garrity, and Audrey Logan.
2. PC Evaluation Form for Mail - Project for Barb Zorc - to be deployed to PCs mail databases to be

used to submit feedback to Barb Zorc.

3. A Star for... Form - Evaluation Feedback for Mail dbs to coincide with Maximizing Performance project.
4. On-Site Support for EXEL new partner program
5. Learning Resource Guide -- Data maintenance of LRG; Troubleshoot technical problems; Maintain/Respond to Feedback Database; Support documents residing in repository; Answer questions from LEAP team concerning programs currently in the LRG; maintenance and production of 1998/1999 P&OD Education Catalog
6. Develop design standards for eval dbs.
7. Develop and test Domino/Notes databases for access on Web and Notes.
8. Develop Evaluation Databases for Domino/Web Access.
9. Coaching Jason Merrill, Staff Consultant from Education Consulting, basic Notes Application Development.

### **Education**

Web -- Ongoing practice/work with Microsoft FrontPage 98; Deployed personal website

CLP Training Guide Lotus Notes -- Examination guide used for certification exams

Develop Lotus Notes R4 Multi-DB Apps DTL (Finished July, 1998, Exam grade 86%)

Lotus Notes R4 LotusScript Programming DTL (Current)

Lotus Notes R4 Object Model DTL (Current)

Notes 4.5 Calendar, Schedule, and the Internet DTL (Current)

Domino (Wish to Take)

### **Certifications**

*Certified Lotus Specialist* 9/14/97 (Lotus Notes Application Development I R4 - passed 12/96)

Lotus Notes Application Development II (R4) -- to be taken

Lotus Notes System Administration I (R4) -- to be taken

### **Co-Workers on Projects**

Margie Schroeck	Linda Chlanda	Brooke Kane
Dawn Kearns	Dave Simko	Nancy Maahs
Carolyn Johnson	Mindy Mick	Ann Wagner
Jill Kent	Kristen Stein	Barbara Wicks
Mike Asher	Uleto Fuentes	Lorre Jay
Paul Fuhrman, Boston	Linda Prillaman	Suzanne Kopplin
Lucy Lytle	Barb Zorc	Debbie Davidson
Fred Jones	Arnita Johnson	AT&T Capital
Lori Domanick	Florence Konkol	ElectroRent
Nancy Swyzinski	Larisa Limonad	Patricio Onofre
Ilona Miklos	All EYES Users	Ed Alexander
Jyllian Romans	All LRG Users from Feedback	Chuck Behm
Bill Coon	Kim Sturgis	Howard Smogor
Mary Campbell	Rhonda Fleming (LRG)	Elaine Zaikov, Meadowlands
Celeste Holmes	LeighAnne Statton, Chicago	Melinda Kopec, Meadowlands
Tracey Messer	Linda Monitello	Sonya Williams, Meadowlands
John Spineto	Sharon Vormelker	Katherine Herrington, Meadowlands

Susan Chilicote  
Glenda Lucas  
Joe Digiorno  
Stephen Gracey  
Mike Powers  
Sandra Merchant  
Tom Solomon  
Steve Miller  
Warren Nicholson  
Beth Ross  
Rebecca McKenzie  
Cindy Knechtges  
Anne Vlosky (CS Entry)  
Aaron Hudson  
Mike McClory - Chic Tax Compliance  
Ross Allen - CA Tax Compliance

Sam Wazan (LRG)  
Jennifer Dehmer (LRG)  
Tom Maher  
Tom Shumway  
Todd Schwartz  
Mindy Parsons  
Celeste Holmes  
Shari Fries  
Heather Marvin  
Darlene Goodwin  
Dave Schneider (temp)  
Mary Campbell  
Neal Martin  
Bob Dean  
Sue Hastings  
Gary Hershoin

Sally Youssef, Meadowlands  
Pia Lusila, EY France  
Shae Donnelley, EY Australia  
Maria Manocchio  
Jeannine Gury  
Anne Constant  
Christine Coleman  
Dianne Taylor  
Cindy Stack  
Tom Passero  
Gerri Hura  
Jean Cummins  
Barb Wise  
Linda Cass  
Chris Schenk  
Anahid Berberian

