



Cleveland State University

College of Liberal Arts and Social Sciences

Department of English

To: SCHOLARSHIP COMMITTEE
From: Professor Nuala M. Archer
Re: Letter of Recommendation
Date: March 21, 2007

I am very happy to recommend Mrs. Cathy Hennes for the 2007 National City Corporation Scholarship through Cleveland State University's Career Services.

Mrs. Cathy Hennes has been a student in two of my Creative Writing classes: ENG. 303 (Summer 2006) and ENG 305 (Spring 2007). In both classes Mrs. Cathy Hennes excelled, earning a grade of **A** in each. With much energy and enthusiasm to spare, she also took on leadership roles as Editor-in-Chief for the Class Manuscript, and as Audio Engineer for the Class Recording of each student's work that she then produced as a CD.

Designated as a "non-traditional" student, Mrs. Hennes is a young mother/wife and mature student who has fine-tuned her skills to achieve her goals with the highest efficiency and quality. Although Mrs. Cathy Hennes is currently pursuing a Bachelor of Arts Degree in English, she has had much experience managing finances, and has expressed an interest in pursuing an MBA in Business Management and Finances through CSU in the future.

Mrs. Cathy Hennes grew up learning responsible financial management through both parents who have always worked in the Defense Finance and Accounting Service (DFAS) and are presently employed as Lead Military Pay Technicians auditing all accounts due to Navy members, paying medical and dental bonuses to doctors and dentists, and correctly processing all bonuses for enlisted Navy members.

In her years of experience as a Programmer Analyst for Ernst & Young/Intellinex and as an Executive Secretary for Cuyahoga Community College, Mrs. Cathy Hennes skillfully managed a \$1,000,000.00 budget in technology assets assisted by her mastery in desktop publishing, database software, technical writing skills and Lotus Notes Application Development.

As a student at Cleveland State University, Mrs. Cathy Hennes has distinguished herself through work for the Cleveland Stater Newspaper as a Staff Reporter and Circulation Manager.

I have found Mrs. Cathy Hennes to be a very considerate and kind student to her classmates, as well as being highly motivated and organized. When Mrs. Cathy Hennes takes on a responsibility she follows through with dependable grace, humor and expertise.

In my estimation, Mrs. Cathy Hennes will serve as an exemplary banner recipient of this first National City Corporation Scholarship through CSU. I recommend her with my full support and best wishes knowing that she will use the scholarship funds responsibly and will represent both National City Corporation and CSU with pride, dependability and intelligence.